

FINAL RECOMMENDATION

Recommendation of the Action Plan Team: Staff Development

Statement of Issue #1-33: R-110a (Resubmission)

Summary: R-110a – Include the adjunct/contract faculty in an effective and timely corrective action process to address and/or resolve issues.

Recommendation: As outlined in the provisions of the contract, maintain the current practice of including contract instructors in the corrective action and/or content revision process.

Background: Based on the wording of the issue, the Team is interpreting this to relate to course content and not interaction between instructors and the student body. It would be inappropriate to have a contractor perform any work that is outside the statement of work of the respective contract. The responsibility for taking corrective action rests with the project officer. The project officer can solicit recommendations from the contractor that could be used in addressing a course issue. If corrective action involves changing course materials it is handled through a separate contract apart from providing instructional services.

Conclusion: The statement of work outlines what is to be performed and specifies when the work is to be completed, as well as other requirements. Since this involves a "Government-contractor" relationship, the Government is limited in the flexibility of assigning work or directing the performance of that work.

Submitted by:

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APPROVE/Date

DISAPPROVE/Date