

**Course: Fire Service Communications**  
**October, 1994**

<b>Standard</b>	<b>Reference</b>	<b>Remarks</b>
1021—2-1.2	Units 1, 2, 8	General Prerequisite Skills
1021—2-2.1	Units 10, 11, 12, 13, 16	Assign task or responsibilities; Prerequisite Knowledge; Prerequisite Skills
1021—2-2.2	Units 10, 11, 12, 13, 16	Prerequisite Knowledge
1021—2-2.4	Units 5, 10, 11, 12, 13, 16	Prerequisite Skills
1021—2-2.5*	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: the ability to communicate verbally and in writing
1021—2-2.5*	Units 5, 10, 11, 12, 13, 16	Apply human resource policies and procedures
1021—2-3.1	Unit 4	Initiate action to a citizen's concern, given policies and procedures
1021—2-3.1	Units 10, 11, 12, 13, 16	Prerequisite Knowledge
1021—2-3.1	Units 10, 11, 12, 13, 16	Prerequisite Skills
1021—2-3.2	Units 3, 4	Respond to public inquiry
1021—2-3.2	Unit 1, 2, 8, 10, 11, 12, 13	Prerequisite Knowledge
1021—2-3.2	Units 1, 2, 8, 13	Prerequisite Skills: to respond to public inquiries
1021—2-4	Unit 3	Administration
1021—2-4.1	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Knowledge
1021—2-4.1	Unit 1, 2, 8, 10, 11, 12, 13	Prerequisite Skills
1021—2-4.1	Unit 3	Implement a new departmental policy at the unit level
1021—2-4.2	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills
1021—2-4.2	Units 1, 2, 8	Prerequisite Knowledge
1021—2-4.2	Units 1, 2	Execute routine unit-level administrative functions so that the reports and logs are complete
1021—2-5.1	Unit 5	Evaluate available information, given a fire incident, observations; reports are completed
1021—2-5.1	Units 5, 8, 17	Prerequisite Skills: The ability to determine basic fire cause and write reports
1021—2-6.1	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: The ability to write reports, and communicate verbally
1021—2-6.2	Units 10, 11, 12, 13	Prerequisite Skills: To communicate verbally
1021—2-7.1	Units 1, 2, 5, 6, 8, 10, 11,	Prerequisite Skills: To communicate verbally and in writing
1021—2-7.2	Units 5, 6	Conduct an incident report
1021—2-7.2	Units 1, 2, 5, 6, 8, 10, 11,	Prerequisite Skills

1021—3-2.1	Unit 5	Initiate action to maximize member performance and/or correct unacceptable performance
1021—3-2.1	Units 1, 2, 5, 8, 10, 11, 12	Prerequisite Skills: The ability to communicate verbally and in writing and to counsel members
1021—3-2.2	Units 1, 2, 5, 8, 10, 11, 12	Prerequisite Skills: The ability to communicate verbally and in writing
1021—3-3.1	Units 10, 11, 12, 13, 14, 1	Prerequisite Skills
1021—3-3.1	Units 10, 11, 12, 14, 15, 1	Deliver a Public Education Program
1021—3-4.1	Unit 4	Prerequisite Knowledge: Policies and procedures
1021—3-4.1	Units 1, 2, 4, 8	Prerequisite Skills: The ability to communicate in writing
1021—3-4.1	Units 4, 7	Prepare recommendations for changes to an existing policy or procedure
1021—3-4.2	Units 1, 2, 8	Prerequisite Skill
1021—3-4.3	Units 1, 2, 4, 8, 10, 11, 12	Prerequisite Skills
1021—3-4.3	Unit 4	Prepare a news release
1021—3-4.3	Unit 4	Prerequisite Knowledge
1021—3-4.4	Unit 5	Prepare a concise report for transmittal to a supervisor
1021—3-4.4	Units 1, 2, 8	Prerequisite Skills: The ability to communicate in writing
1021—3-5.1	Units 1, 2, 8	Prerequisite Skills: The ability to communicate in writing
1021—3-5.2	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: The ability to communicate verbally and in writing
1021—3-6.1	Units 10, 11, 12, 13, 16	Produce operational plans
1021—3-6.1	Units 10, 11, 12, 13, 16	Prerequisite Skills: To communicate verbally
1021—3-7	Unit 6	Safety
1021—3-7.1	Units 5, 6, 8	Analyze a member's accident, injury, or health exposure history
1021—3-7.1	Units 1, 2, 5, 6, 8	Prerequisite Skills: The ability to communicate in writing
1021—3-7.1	Units 5, 6, 8	Analyze a member's accident, injury, or health exposure history
1021—4-1.2	Units 1-18	General Prerequisite Skills: To communicate verbally and in writing
1021—4-2.1	Units 1, 2, 10, 11, 12, 16	Establish personnel assignments
1021—4-2.1	Units 1, 2, 10, 11, 12, 16	Prerequisite Skills
1021—4-2.1	Units 1, 2, 10, 11, 12, 16	Prerequisite Skills
1021—4-2.2	Unit 3	Develop procedures for hiring members
1021—4-2.2	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills
1021—4-2.3	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-2.3	Unit 3	Develop procedures for promoting members
1021—4-3.1	Unit 7	Prepare community awareness programs to enhance the quality of life...

1021—4-3.1	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-4.1	Unit 7	Develop a budget
1021—4-4.3	Units 1, 2, 10, 11, 12, 16	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-4.3	Unit 7	Describe the process of soliciting and awarding bids
1021—4-4.4	Units 1, 2, 3, 8, 10, 11, 12	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-4.4	Unit 3	Direct the development, maintenance, and evaluation of a department record-keeping system
1021—4-4.5	Units 1, 2, 3, 8, 10, 11, 12	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-4.5	Unit 3	Recommend improvements
1021—4-4.6	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: The ability to communicate verbally and in writing
1021—4-4.6	Unit 7	Develop a model plan
1021—4-5.2	Unit 7	Develop a plan
1021—4-5.2	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skill: Communicate verbally and in writing, and to organize
1021—4-7.1	Unit 7	Develop a measurable accident and injury prevention program
1021—4-7.1	Units 1, 2, 8, 10, 11, 12, 1	Prerequisite Skills: Communicate in writing
1021—5-3.1	Units 4, 10, 11, 12, 16	Attend, participate, and play a leadership role in given community events
1021—5-3.1	Units 4, 10, 11, 12, 16	Prerequisite Skills: Communicate verbally and familiarity with public relations
1033—3-2.2	SM 4-4	Requisite Skills: interpret burn patterns
1033—3-2.2	SM 10-5	Requisite Knowledge: effects of fire suppression
1033—3-2.2	SM 2	Requisite Knowledge: fire behavior and spread
1033—3-2.2	SM 4-4	Requisite Knowledge: burn patterns
1033—3-2.2	SM 10-8	Requisite Skills: observe the damage and effects of the fire
1033—3-2.2	SM 11-6	Requisite Knowledge: types of evidence commonly found
1033—3-2.2	SM 11-3	Requisite Knowledge: evidence preservation methods
1033—3-2.2	SM 3-5	Requisite Knowledge: Knowledge of the types of building construction
1033—3-2.2	SM 10-5, 8	Requisite Skills: assess fire ground and structural condition
1033—3-2.3	SM 10, 16	Requisite Skills: observe the damage and effects of the fire
1033—3-2.3	SM 10-8, 3	Requisite Skills: Assess structural conditions
1033—3-2.3	SM 4	Requisite Knowledge: effects of building contents on fire growth
1033—3-2.3	SM 4	Requisite Knowledge: the relationship of contents to the overall investigation
1033—3-2.3	SM 10-13	Conduct an interior survey
1033—3-2.3	SM 3	Requisite Knowledge: Knowledge of the types of building construction

1033—3-2.3	SM 10-5	Requisite Knowledge: effects of fire suppression
1033—3-2.3	SM 2	Requisite Knowledge: fire behavior and spread
1033—3-2.3	SM 11-3	Requisite Knowledge: evidence preservation methods
1033—3-2.3	SM 4-4	Requisite Knowledge: burn patterns
1035—2-2.2*	Units 1, 2, 3, 5	Prepare written activity reports
1035—2-4.3*	Unit 10, 11, 12, 13, 14, 15	Present a lesson, given a lesson plan with multiple presentation methods
1035—2-4.3*	Unit 10, 11, 12, 13, 14, 15	Requisite Skills: Implement lesson plans with identified learning objectives....
1035—2-4.4	Unit 1, 2, 4	Requisite Knowledge: Publicity methods, local media resources, policies regarding dissemination of information
1035—2-4.4	Unit 1, 2, 4	Requisite Skills: Distribute information
1035—2-4.4	Unit 1, 2, 4	Notify the public
1035—5-1.2	Units 1-17	General requisite Skills
1035—5-2.1	Unit 17	Requisite Skills: Demonstrate interview techniques
1035—5-2.1	Unit 4	Conduct media interviews
1035—5-2.4*	Units 1, 2, 3, 4, 8, 17	Write news releases
1035—5-2.5*	Units 1, 2, 3, 4, 8, 17	Write a media advisory, given information to be disseminated
1035—5-2.5*	Units 1, 2, 3, 4, 8, 17	Requisite Skills: Compose information in accordance with media source specifications
1035—5-2.6	Unit 18	Disseminate information to the media
1035—5-2.7	Unit 18	Disseminate information to organizational personnel
1035—5-2.8	Unit 18	Requisite Skills
1035—5-2.8	Unit 18	Requisite Knowledge
1035—5-2.8	Unit 18	Coordinate a press conference for local media
1041—2-2.3	Units 1, 2, 5, 6, 8	Prepare training records and report forms so that required reports are accurately completed and submitted
1041—2-2.3.2	Units 1, 2, 5, 6, 8	Prerequisite Skills: Basic report writing
1041—2-4.3	Units 10, 11, 12, 13, 14, 1	Present prepared lessons, presentation method(s), so that the method(s), indicated in the plan are used and the stated objectives or learning outcomes are achieved.
1041—2-4.3.2	Units 10, 11, 12, 13, 14, 1	Oral communication techniques, teaching methods and techniques, utilization of lesson plans in the instructional setting
1041—3-3.2	Units 1, 2, 3, 11, 12, 13, 1	Create a lesson plan, given a topic, audience characteristics, and a standard lesson plan format
1041—3-3.2.2	Units 1, 2, 3, 11, 12, 13, 1	Develop behavioral objectives, student needs assessment