



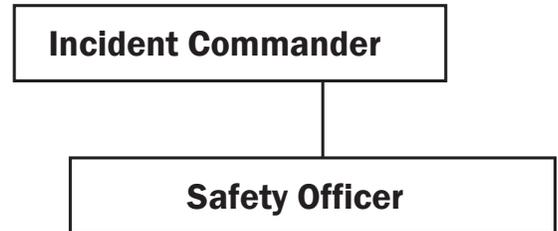
# Coffee Break Training - Command and Control Series

## Characteristics of the Incident Command System: Safety Officer

No. CC-2016-1 January 4, 2016

**Learning Objective:** The student will be able to understand the Safety Officer's or SOF's responsibilities within the Incident Command System (ICS).

The SOF is responsible for developing and recommending measures for ensuring personnel safety and accessing and anticipating hazardous and unsafe situations. The SOF reports to the Incident Commander (IC).



- Review Common Responsibilities.
- Participate in planning meetings, and advocate effective risk management.
- Identify hazardous situations associated with the incident.
- Review the Incident Action Plan for safety implications.
- Exercise emergency authority to stop or prevent unsafe acts, and communicate such exercise of authority to the IC.
- Investigate accidents that have occurred within the incident area.
- Assign Assistant SOFs as needed.
- Conduct and prepare an Incident Action Plan Safety Analysis (ICS Form 215-AG/AW) as appropriate.
- Initiate appropriate mitigation measures (i.e., personnel accountability, Fireline Emergency Medical Technicians, Rapid Intervention Crews/Companies).
- Develop and communicate an incident safety message as appropriate.
- Review and approve the Medical Plan (ICS Form 206).
- Review and approve the Safety Message/Plan (ICS Form 208) as required.
- Maintain Unit/Activity Log (ICS Form 214).

For additional information regarding the SOF's responsibilities, the U.S. Fire Administration/National Fire Academy Field Operations Guide can be accessed at <http://feti.lsu.edu/municipal/NFA/TRADE/materials/TRADE%20CD%20XVI//WebHelp/index.htm>.

For archived downloads, go to:

[www.usfa.fema.gov/training/coffee\\_break/](http://www.usfa.fema.gov/training/coffee_break/)