

## **National Fire Academy Criteria for Contract Instructor Selection**

**Course: Fire Protection for the Built Environment (R0135)**

### **Curriculum: Fire Prevention: Technical**

This six-day course will assist the student in understanding the underlying life safety and fire protection concepts from which modern building/fire code regulations are derived. It will emphasize essential life safety and fire protection concepts so that the student will be able to analyze hazardous conditions, interpret requirements found in building/fire codes and standards, and develop rational compliance strategies based on their evaluation of the circumstances. Topics include the legal and administrative aspects of fire and life safety controls; fire suppression and control concepts; characteristics of materials that contribute to fire, heat and smoke; hazardous materials and control concepts; storage systems; egress design concepts; building construction methods and services; hazardous operations; water supply systems; and technological applications for fire protection. This course is not designed to be a “code training” course.

### **Criteria for Contract Instructor Selection**

All new contract instructors shall be evaluated in three consecutive course deliveries in accordance with the National Fire Academy’s (NFA’s) Contract Instructor Evaluation program. Existing contract instructors are subject to evaluation in accordance with this program.

#### **1. Academic Requirement**

The candidate should possess a bachelor’s degree from an institution that is accredited in fire protection technology, fire administration, fire science, or similar program. Consideration will also be given to those candidates with an associate degree from an institution that is accredited in fire protection technology, fire administration, fire science, or similar program. Candidates are encouraged to successfully complete this course in the last three years and/or serve as an adjunct instructor (in training) in the course.

#### **2. Instructional Experience**

International Fire Service Accreditation Congress or Professional Qualifications Board Fire Service Instructor II certification.

#### **3. Documented Knowledge and Experience**

- a. Accepted formal instructional training, such as:
- state fire training certificate;
  - college teacher’s credential;
  - college education courses; or

- Thirty-two hours of documented, successful fire/emergency services instruction.
- b. The candidate should be experienced, proficient and knowledgeable of current issues in the field of expertise for the content of this course.
- c. The candidate should have the necessary experience to be capable of presenting all units of the course. It is recognized that exceptions may occur where courses are of such a technical nature that no one person may be technically competent to instruct all units.

#### **4. Continuing Practice or Education**

Ability to maintain currency in the field and the specific course by:

- a. teaching a similar course at a training academy, college or university;
- b. taking a similar course within the last five years;
- c. developing a similar course within the last five years;
- d. teaching the course at the NFA or in the field within the last two years;
- e. writing and researching a paper or article related to the course topic for at least one of the fire service or related disciplines' trade journals within the last two years; or
- f. attending and/or speaking at a conference related to the field at the local, state, tribal or national level within the last three years.

Failure to provide approved documentation of ongoing training or instruction may result in revocation of the contract instructor status.

#### **Submit cover letter and documentation to:**

National Fire Academy  
Deputy Superintendent for Curriculum and Instruction  
16825 South Seton Ave.  
Emmitsburg, Maryland 21727  
[fema-nfainstructorapp@fema.dhs.gov](mailto:fema-nfainstructorapp@fema.dhs.gov)