

National Fire Academy Criteria for Contract Instructor Selection

Course: Residential Sprinkler Plan Review (F/W0142)

Curriculum: Fire Prevention: Technical

The scope of this two-day course looks at the following as the primary guidance for the approval of residential sprinkler systems:

- National Fire Protection Association (NFPA) 13, *Standard for the Installation of Sprinkler Systems*.
- NFPA 13D, *Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes*.
- NFPA 13R, *Standard for the Installation of Sprinkler Systems in Residential Occupancies up to and Including Four Stories in Height*.
- International Residential Code Standard P2904.
- Manufacturer's Data Sheets.
- The ability to read and interpret the design is an essential element of preventive fire safety.

Criteria for Contract Instructor Selection

Only current instructors on the "Fire Inspection Principles" course list are eligible to teach this course. All new contract instructors shall be evaluated in three consecutive course deliveries in accordance with the National Fire Academy's (NFA's) Contract Instructor Evaluation program. Existing contract instructors are subject to evaluation in accordance with this program.

1. Academic Requirement

The candidate should possess a bachelor's degree from an institution that is accredited in fire protection technology, fire administration, fire science, or similar program. Consideration will also be given to those candidates with an associate degree from an institution that is accredited in fire protection technology, fire administration, fire science, or similar program. Candidates are encouraged to successfully complete this course in the last three years and/or serve as an adjunct instructor (in training) in the course.

2. Documented Knowledge and Experience

a. Accepted formal instructional training, such as:

- state fire training certificate;
- college teacher's credential;
- college education courses; or
- thirty-two hours of documented, successful fire/emergency services instruction.

- b. The candidate should be experienced, proficient and knowledgeable of current issues in the field of expertise for the content of this course.
- c. The candidate should have the necessary experience to be capable of presenting all units of the course. It is recognized that exceptions may occur where courses are of such a technical nature that no one person may be technically competent to instruct all units.

3. Continuing Practice or Education

Ability to maintain currency in the field and the specific course by:

- a. teaching a similar course at a training academy, college or university;
- b. taking a similar course within the last five years;
- c. developing a similar course within the last five years;
- d. teaching the course at the NFA or in the field within the last two years;
- e. writing and researching a paper or article related to the course topic for at least one of the fire service or related disciplines' trade journals within the last two years; or
- f. attending and/or speaking at a conference related to the field at the local, state, tribal or national level within the last three years.

Failure to provide approved documentation of ongoing training or instruction may result in revocation of the contract instructor status.

Submit cover letter and documentation to:

National Fire Academy
Deputy Superintendent for Curriculum and Instruction
16825 South Seton Ave.
Emmitsburg, Maryland 21727
fema-nfainstructorapp@fema.dhs.gov