

# Managing Officer Program Course Completion Checklist and Certificate Information Sheet



**Name/rank:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Chief of department:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Department address:** \_\_\_\_\_

\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

You must complete and attach certificates for the following items:

Course type	Course title	Date completed
<b>Core course requirements</b>	"Applications of Community Risk Reduction" (R0385)	
	"Applications of Leadership in the Culture of Safety" (R0388)	
	"Training and Professional Development Challenges for Fire and Emergency Services Leaders" (R0389)	
	"Analytical Tools for Decision-Making" (R0387)	
<b>Corequisite courses</b>	"Leadership in Supervision" (R/N0645) (6-Day)	
	"Leadership in Supervision: Creating Environments for Professional Growth" (F/W0646) (dated May 2016 or later) (2-Day)	
	"Leadership in Supervision: Perspectives in Thinking" (F/W0647) (2-Day)	
	"Leadership in Supervision: Frameworks to Success" (F/W0648) (2-Day)	
	"Leadership I for Fire and EMS: Strategies for Company Success" (F/W/D/H/O0803) (2-Day)	
	"Leadership II for Fire and EMS: Strategies for Personal Success" (F/W/D/H/O0804) (2-Day)	
	"Leadership III for Fire and EMS: Strategies for Supervisory Success" (F/W/D/H/O0805) (2-Day)	
	"Shaping the Future" (F/W/O0602) (2-Day)	

Please email this form to the National Fire Academy (NFA)  
Managing Officer Program Administrator at [tina.crevier@fema.dhs.gov](mailto:tina.crevier@fema.dhs.gov).