

# Managing Officer Program Course Completion Checklist and Graduate Certificate Information Sheet



**Name/Rank:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Chief of Department:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Department Address:** \_\_\_\_\_

\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

You must complete and attach certificates for the following items:

	Item	Date Completed
	"Introduction to Emergency Response to Terrorism" (Q0890)	
	ICS-100, "Introduction to ICS for Operational First Responders" (Q0462)	
	ICS-200, "Basic NIMS ICS for Operational First Responders" (Q0463)	
	IS-700.a, "National Incident Management System (NIMS), An Introduction"	
	IS-800.b (before April 2018) or IS-800.c (after April 2018), "National Response Framework, An Introduction"	
<b>Option 1</b>	"Leadership in Supervision" (R/N0645) (6-Day)	
	<b>or</b>	
<b>Option 2</b>	"Leadership in Supervision: Creating Environments for Professional Growth" (F/W0646) (dated May 2016 or later)	
	"Leadership in Supervision: Perspectives in Thinking" (F/W0647) (dated May 2016 or later)	
	"Leadership in Supervision: Frameworks to Success" (F/W0648) (dated May 2016 or later)	
	<b>or</b>	
<b>Option 3</b>	"Leadership I for Fire and EMS: Strategies for Company Success" (F/W/D/H/O0803) (dated November 2011 to April 2018)	
	"Leadership II for Fire and EMS: Strategies for Personal Success" (F/W/D/H/O0804) (dated November 2011 to April 2018)	
	"Leadership III for Fire and EMS: Strategies for Supervisory Success" (F/W/D/H/O0805) (dated November 2011 to April 2018)	
	"Shaping the Future" (F/W/D/H/O0602) (dated June 2011 or later)	
	Complete and attach capstone project and certification form.	

Please email this form to the National Fire Academy (NFA) Managing Officer Program manager at [john.carnegis@fema.dhs.gov](mailto:john.carnegis@fema.dhs.gov).