Objectives

After completing the Basic Module, the student will be able to:

1. Describe when the Basic Module is to be used.

2. Demonstrate how to complete the Basic Module correctly, given the scenario of a hypothetical incident.

3. Identify other NFIRS modules that would need to be completed, based on information captured on the Basic Module.
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1. The Basic Module is required for every type of incident to which a department responds.
   (a) True.
   (b) False.

2. A Basic Module could be the only module completed in certain situations.
   (a) True.
   (b) False.

3. A Basic Module should not be completed if the department has no responses for the month.
   (a) True.
   (b) False.

4. For an incident involving multiple departments, the receiving department is responsible for the incident. The departments providing the aid do not complete a report but give the information to the receiving department.
   (a) True.
   (b) False.

5. A fire that is confined to a vehicle in a structure is not a exposure but a vehicle fire.
   (a) True.
   (b) False.
Using The Basic Module

The Basic Module is the cornerstone of the NFIRS reporting system and is required for every type of incident to which a department responds. Entries in the Basic Module determine what other modules need to be completed, based on the type of incident involved. State agencies responsible for incident reporting will determine which optional modules (EMS, Hazardous Materials, Wildland Fire, Apparatus, Personnel, Arson) are also required to be submitted.

If the State does not mandate the use of optional modules, the local fire department still may elect to use the module(s). The type of incident reported or the nature of a particular incident, such as release of hazardous materials at a fire after the arrival of the fire department, may trigger one or more of these additional modules, if your fire department decides to use these options.

For certain incident types, NFIRS Basic Module is the only module that must be completed:

- confined fires, i.e., food on stove;
- outside rubbish fires;
- explosions; and
- nonfires.

The Basic Module meets the need for an abbreviated method of incident reporting for those fires and other emergencies routinely encountered by the fire department.

Section A: FDID, State, Incident Number, Incident Date, Exposure Number

Use this section to record information that will identify the fire department, each incident, and exposure. Some fields in this section are required to be completed. These fields (FDID, State, Incident Date, Incident Number, and Exposure Number) uniquely identify the incident and must be known to recall the incident from the computer program or to print a paper copy of the incident report.

The fire department identifier (FDID) is assigned at the State level. It must be entered for all incidents.

A unique incident number is assigned by the fire department for every incident to which the department is called. The incident number and exposure number, used in conjunction with the incident date, uniquely identifies the incident.
A fire incident may have several fire exposures. The exposure number, also assigned by the fire department, indicates how many exposures there were for a single fire. The original fire is coded as 000 and each exposure is coded in sequential, numeric order – i.e., 001, 002, etc. Each exposure requires a separate incident report.

**Section B: Location**

This section provides fields to identify the specific location and vicinity (in front of, rear of, next to) information pertaining to an incident. “Location” is a required section, so as much information as possible should be entered.

NOTE: If the Wildland Fire Module is used in lieu of the Fire Module, the “Alternate Location Specification” is used instead.

This section is primarily narrative and should indicate the correct address of the incident location. Use road, street names, directional prefixes/suffixes, and other identifiable locations.

The Census Tract information can be filled in. Census Tract numbers can provide valuable socio-economic and other characteristics of the population where problems are occurring (by providing links to other databases, such as the U.S. Census Bureau databases).

The U.S. Census Bureau may be contacted for Census Tract coding information for your jurisdiction. They have 12 regional offices, and the telephone number for an office in your area may be obtained through your phone company, or access the Internet at www.census.gov to obtain the phone number for your regional office.

**Section C: Incident Type**

Enter the type of incident (a three-digit code) to better identify the types of incidents to which fire departments respond. The major categories are listed below and defined in the Handbook.

- 100 Series: Fires;
- 200 Series: Pressure Ruptures (no fire);
- 300 Series: Rescue and EMS;
- 400 Series: Hazardous Conditions (not a fire);
• 500 Series: Service Calls;
• 600 Series: Good Intent Calls;
• 700 Series: False Alarms and False Calls;
• 800 Series: Severe Weather and Natural Disasters; and
• 900 Series: Other Types of Incidents.

The code entered in this section also may determine which additional modules to complete. This is a required field, so you must enter a code. The incident type entered does not have to be the same incident type as the one dispatched. It should reflect the situation found at the incident scene upon arrival.

If the incident scene involves combinations of potential incident types such as fire, EMS, and Hazmat, the precedence should be to code the lowest numbered incident type (100 Series: Fires first, then EMS, then Hazmat).

### Section D: Aid Given or Received

Aid Given or Received refers to the giving or receiving of assistance from another fire department to help resolve an incident. That assistance can be in the form of personnel or equipment from one or more departments. This section is intended to link data records between giving and receiving departments.

Options are provided to indicate whether mutual, automatic, or other aid was given or received, or if there was no aid. When mutual or automatic aid is given, there is space to capture the receiving department’s FDID, State, and incident number.

The receiving department completes the Basic Module and other required or optional modules. A department giving mutual aid also should fill out a Basic Module, indicating what they did at the incident, and a Fire Service Casualty Module for any of their department members injured or killed.
Block E₁: Dates and Times

Block E₁ permits the capture of date and time of alarm, arrival, control, and last unit cleared. Hours and minutes for all sections are recorded in 24-hour time: midnight is 0000.

The line for alarm date and time always must be completed. Note that the alarm date is always the same as the incident date in Block A.

Arrival information is required unless the unit was cancelled or did not arrive. The controlled time is optional except for wildland fires. In contrast, the last-unit-cleared time is required except for wildland fires.

Block E₂: Shifts and Alarms

Completion of Block E₂ is a local option. Use it to record shift or platoon, alarms, and district.

Block E₃: Special Studies

Block E₃ provides temporary data elements that can be used for collection of information that is of special interest to local, State, or national departments or data centers.

Typically, Special Studies are required to capture information on emerging trends, problem areas, or a specific issue being studied. Special Studies fields can be defined by the local fire department, the State, or the National Fire Data Center (NFDC).
Section F: Actions Taken

In this section you will enter a two-digit code to explain the most significant actions taken by the fire service personnel at the incident scene. You should enter information on the primary action taken in response to the incident. However, lines also are provided to list two additional actions taken.

Together with the incident type, these data help a fire department document the variety of activities performed and resources required to respond to a range of emergency situations.

Block G₁: Resources

In Block G₁ you will record the total numbers of apparatus and personnel separated into three categories: Suppression, EMS, and Other.

NOTE: This section is required unless the Apparatus or the Personnel module is used.

If resource counts include mutual aid received, check the box at the bottom of the section.
### Block G2: Estimated Dollar Losses and Values

<table>
<thead>
<tr>
<th>G2</th>
<th>Estimated Dollar Losses and Values</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOSSES:</td>
<td>Required for all fires if known. Optional for non-fires.</td>
</tr>
<tr>
<td>Property</td>
<td>$</td>
</tr>
<tr>
<td>Contents</td>
<td>$</td>
</tr>
<tr>
<td>PRE-INCIDENT VALUE:</td>
<td>Optional</td>
</tr>
<tr>
<td>Property</td>
<td>$</td>
</tr>
<tr>
<td>Contents</td>
<td>$</td>
</tr>
</tbody>
</table>

Use **Block G2** to record property and content losses for fires only. You must complete the loss information for all fire loss when the loss is known. Entry of loss information is optional for other incident types.

Loss estimates should consider both the structure and contents and be based on damage caused by fire, smoke, water, and overhaul. Recording preincident values of property and contents is a local option.

### Block H1: Casualties

<table>
<thead>
<tr>
<th>H1</th>
<th>Casualties</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Service</td>
<td></td>
</tr>
<tr>
<td>Civilian</td>
<td></td>
</tr>
</tbody>
</table>

You will need to record casualties, injuries, and deaths in **Block H1**. This includes casualties for both fire service and civilians.

The civilian category includes only civilians and non-fire-service emergency responders who are injured or killed as a result of a fire incident.

**NOTE:** If you report a casualty in this field you must complete a Civilian Fire Casualty Module for each casualty reported.

### Block H2: Detector Performance

<table>
<thead>
<tr>
<th>H2</th>
<th>Detector</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required for confined fires.</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Detector alerted occupants</td>
</tr>
<tr>
<td>2</td>
<td>Detector did not alert them</td>
</tr>
<tr>
<td>U</td>
<td>Unknown</td>
</tr>
</tbody>
</table>

| 1-9 |
In the case of confined fires you must fill out Block H₃: Detector Performance. Enter the code that indicates whether the detector alerted or did not alert occupants, or if this is unknown.

This field also may be used to indicate if the detector alerted occupants for carbon monoxide incidents.

**Block H₃: Hazardous Materials Release**

<table>
<thead>
<tr>
<th></th>
<th>Hazardous Materials Release</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Natural gas: slow leak, no evacuation or HazMat actions</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Propane gas: &lt;21-lb tank (as in home BBQ grill)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Gasoline: vehicle fuel tank or portable container</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Kerosene: fuel burning equipment or portable storage</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Diesel fuel/fuel oil: vehicle fuel tank or portable storage</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Household solvents: home/office spill, cleanup only</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Motor oil: from engine or portable container</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Paint: from paint cans totaling &lt;55 gallons</td>
<td></td>
</tr>
<tr>
<td>0</td>
<td>Other: special HazMat actions required or spill &gt; 55 gal (Please complete the HazMat form.)</td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:** If hazardous materials are involved, fill out Block H₃ no matter what type of incident you respond to.

If the box for “Other” is marked, your department’s State or local jurisdiction may ask that you complete the Hazardous Materials Module (NFIRS-7).

**Section I: Mixed Use Property**

<table>
<thead>
<tr>
<th></th>
<th>Mixed Use Property</th>
<th>Not mixed</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Assembly use</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Education use</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>Medical use</td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Residential use</td>
<td></td>
</tr>
<tr>
<td>51</td>
<td>Row of stores</td>
<td></td>
</tr>
<tr>
<td>53</td>
<td>Enclosed mall</td>
<td></td>
</tr>
<tr>
<td>58</td>
<td>Business &amp; residential</td>
<td></td>
</tr>
<tr>
<td>59</td>
<td>Office use</td>
<td></td>
</tr>
<tr>
<td>60</td>
<td>Industrial use</td>
<td></td>
</tr>
<tr>
<td>63</td>
<td>Military use</td>
<td></td>
</tr>
<tr>
<td>65</td>
<td>Farm use</td>
<td></td>
</tr>
<tr>
<td>69</td>
<td>Other mixed use</td>
<td></td>
</tr>
</tbody>
</table>

The Mixed Use Property section records data on the overall use of the structure(s) on a property. If a structure has two or more property uses, or if a property has two or more structures with different property uses, the mixed-use designation applies.

**Examples:**

A bank in a grocery store would be a structure with two property uses - assembly use and business/office use. The mixed-use designation would be business and residential use.
A warehouse on the property of an amusement park would qualify as two structures with different property uses.

A stand-alone service station would not be mixed use even though it may have a driveway or a parking lot.

### Section J: Property Use

<table>
<thead>
<tr>
<th>Property Use</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structures</td>
<td></td>
</tr>
<tr>
<td>Church, place of worship</td>
<td>131</td>
</tr>
<tr>
<td>Restaurant or cafeteria</td>
<td>161</td>
</tr>
<tr>
<td>Bar/tavern or nightclub</td>
<td>162</td>
</tr>
<tr>
<td>Elementary school, kindergarten</td>
<td>213</td>
</tr>
<tr>
<td>High school, junior high</td>
<td>215</td>
</tr>
<tr>
<td>College, adult education</td>
<td>241</td>
</tr>
<tr>
<td>Nursing home</td>
<td>311</td>
</tr>
<tr>
<td>Hospital</td>
<td>331</td>
</tr>
<tr>
<td>Outside</td>
<td></td>
</tr>
<tr>
<td>Playground or park</td>
<td>124</td>
</tr>
<tr>
<td>Crops or orchard</td>
<td>655</td>
</tr>
<tr>
<td>Forest (timberland)</td>
<td>669</td>
</tr>
<tr>
<td>Outdoor storage area</td>
<td>807</td>
</tr>
<tr>
<td>Dump or sanitary landfill</td>
<td>919</td>
</tr>
<tr>
<td>Open land or field</td>
<td>931</td>
</tr>
</tbody>
</table>

This section identifies the specific use of the property where the incident occurred and whether it is a structure or an open piece of land. You are required to complete Section J.

Several property use options are provided. The property use codes listed on the paper form are the most frequently used. When you are using the automated system all codes will be provided. When using paper forms you will not need to look up a code unless none of the boxes on the list are appropriate.

Mark the box based on the use of the particular area of the property where the fire occurred. Do not base your choice on the overall use of the “mixed property use” designation.

### Section K1: Person/Entity Involved

This section identifies the person/entity involved in the incident. Lines are available for a business name (if applicable), telephone number, and an individual's name and address.
If more than one person is involved, mark the box provided at the bottom of the K1 Block and attach supplemental forms as necessary. If you are using the automated system, open a new block for each additional person.

**Section K2: Owner**

Fill out Block K2 to record the owner of the property involved. If the person/entity involved and the owner are the same, check the “Same as Person Involved” box in Block K2.

If the owner is a different person, enter the business name (if applicable), telephone number, name, and address.

**Section L: Remarks**

More remarks? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.
You may use this section to include a narrative description of the incident. If more remarks are necessary and you are using paper forms, supplemental forms can be completed and attached.

Should a Fire Module be required because of the nature of the incident, the system may automatically set one up for you and attach it to this Basic Module. On the paper form, a box within Section L can be used to note whether or not completion of the Fire Module is required.

**The Narrative Report**

It is important for you to understand the importance of the narrative report. The incident report serves as an official, legal record of an incident and must accurately describe the incident and the actions taken to mitigate it. While many of these facts can be collected in uniform code fields, some information can be presented only in a detailed narrative. Critical information may be left out unless the narrative report is completed.

Information that should be included in the narrative includes observations and actions taken. They should be reported in a logical order - usually chronological.

Use the narrative report to paint a picture of the scene and summarize the incident. Describe the scene conditions including property damage. Also describe the condition of the premises when you left and report any remaining hazards.

**Section M: Authorization**

Use this section to record the identification number, name, position/rank, and assignment for both the officer in charge and the person completing the incident report. The date of completion should also be recorded. If the officer in charge is the person filling out the report, check the box provided.

**SUMMARY**

NFIRS-1, the Basic Module, is used for every incident. State agencies that are responsible for incident reporting will determine which optional modules must be submitted.

For many incident types, the Basic Module is the only report that must be completed. It meets the need for an abbreviated form of incident reporting for some fires.
Example: Fire in Metal Trash Can

**Directions:** Read the call information in the example below. Then look at the completed Basic Module Form. Look at each section and follow along with the proper use of the information as applicable to the Basic Module.

Department FDID #TR100 is called at 0918 on March 6, 1999 to a reported fire at the Super Rest Motel, 755 Lancaster Road in Paradise City, Wisconsin, 12345. Upon arrival at 0921, Engine 1 finds that the fire is confined to a metal trash can - no flame damage occurs outside of the trash can. However, smoke damage has affected the room of the incident. Engine 1’s officer sends two firefighters to extinguish the fire and ventilate the area. The fire is controlled at 0925 and the last unit clears the scene at 0945. Damage to the structure is estimated at $1,000. Mr. Jon Lee, the building owner, has offices at the motel. The incident number is reported as #9700876.
Example—Fire in Metal Trash Can

<table>
<thead>
<tr>
<th>A</th>
<th>Location Type</th>
<th>Street address</th>
<th>Incident Type</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>755 Lancaster</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Intersection</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>In front of</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Rear of</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adjacent to</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cross Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Directions</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>US National Grid</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C | Incident Type | Dates and Times | Shifts and Alarms |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1 midnight 0000</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>Aid Given or Received</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>None</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>Action Taken</td>
<td>Resources</td>
<td>Estimated Dollar Losses and Values</td>
</tr>
<tr>
<td></td>
<td>Primary Action Taken</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Extinguished Fire</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Vehicle the area</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Additional Action Taken</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fire Service</td>
<td>Apparatus Personnel</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Service</td>
<td>Suppression</td>
<td>0.0, 0.1</td>
</tr>
<tr>
<td></td>
<td>Civilian</td>
<td>EMS</td>
<td>0.0, 0.1</td>
</tr>
<tr>
<td></td>
<td>Other</td>
<td>Other</td>
<td>0.0, 0.1</td>
</tr>
</tbody>
</table>

F | Completed Modules | Hazards Materials Release | Mixed Use |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fire-2</td>
<td>None</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Structure Fire-3</td>
<td>None</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>Civilian Fire Cas-4</td>
<td>None</td>
<td>33</td>
</tr>
<tr>
<td></td>
<td>Fire Service Cas-5</td>
<td>None</td>
<td>40</td>
</tr>
<tr>
<td></td>
<td>EMS-6</td>
<td>None</td>
<td>51</td>
</tr>
<tr>
<td></td>
<td>HazMat-7</td>
<td>None</td>
<td>58</td>
</tr>
<tr>
<td></td>
<td>Wildland Fire-8</td>
<td>None</td>
<td>59</td>
</tr>
<tr>
<td></td>
<td>Apparatus-9</td>
<td>None</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>Personnel-10</td>
<td>None</td>
<td>63</td>
</tr>
<tr>
<td></td>
<td>Arson-11</td>
<td>None</td>
<td>65</td>
</tr>
</tbody>
</table>

J | Property Use | Property Use Description |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
<td></td>
</tr>
<tr>
<td></td>
<td>111 Church, place of worship</td>
<td></td>
</tr>
<tr>
<td></td>
<td>101 Restaurant or cafeteria</td>
<td></td>
</tr>
<tr>
<td></td>
<td>102 Bar鉴 or nightclub</td>
<td></td>
</tr>
<tr>
<td></td>
<td>213 Elementary school, kindergarten</td>
<td></td>
</tr>
<tr>
<td></td>
<td>215 High school, junior high</td>
<td></td>
</tr>
<tr>
<td></td>
<td>241 College, adult education</td>
<td></td>
</tr>
<tr>
<td></td>
<td>311 Nursing home</td>
<td></td>
</tr>
<tr>
<td></td>
<td>311 Hospital</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Outside</td>
<td></td>
</tr>
</tbody>
</table>

1-15
**NFIRS 5.0 Self-Study Program**

### K1 Person/Entity Involved

<table>
<thead>
<tr>
<th>Business Name (if applicable)</th>
<th>5 5 5-123-1234</th>
</tr>
</thead>
</table>

#### Local Option

**X Jon Lee**

- **Name**: Jon Lee
- **Address**: Super Rest Motel
- **Phone Number**: 555-123-1234
- **City**:
- **State**:
- **ZIP Code**:

**Remarks:**

**Local Option**

- **More remarks? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.**

### K2 Owner

<table>
<thead>
<tr>
<th>Same as person involved?</th>
<th><strong>5 5 5-123-1234</strong></th>
</tr>
</thead>
</table>

#### Local Option

**X Jon Lee**

- **Name**: Jon Lee
- **Phone Number**: 555-123-1234
- **City**:
- **State**:
- **ZIP Code**:

**Remarks:**

**Local Option**

- **More remarks? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.**

### M Authorization

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<tr>
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<th>Signature</th>
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- **More remarks? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.**

### Fire Module Required?

Check the box that applies and then complete the Fire Module based on Incident Type, as follows:

- **Buildings 111**: Complete Fire & Structure Modules
- **Special structure 112**: Complete Fire Module & Section I, Structure Module
- **Confined 113–118**: Basic Module Only
- **Mobile property 120–123**: Complete Fire Module
- **Vehicle 130–138**: Complete Fire Module
- **Vegetation 140–143**: Complete Fire or Wildland Module
- **Outside rubbish fire 150–155**: Basic Module Only
- **Special outside fire 160**: Complete Fire or Wildland Module
- **Special outside fire 161–163**: Complete Fire Module
- **Crop fire 170–173**: Complete Fire or Wildland Module

**ITEMS WITH A ★ MUST ALWAYS BE COMPLETED!**
Exercise Scenario 1-1: Food on Stove

**Directions:** Read the call information in the exercise below. Use the information provided to complete the Basic Module form. Compare your work to the answers provided on the subsequent completed Basic Module form. If your answers are different from the ones provided, read over the Basic Module again.

On Saturday May 23, 1998 at 1513 hours a call is received for a fire at 112 Main Street, Mill City, WI 12345. Engine 23, Engine 12, Ladder 2, Battalion 2 respond. They arrive at 1518 to find smoke coming from the rear of the house. Crew from E-23 enters the house to find that the smoke is coming from the kitchen area as a result of unattended cooking. The incident is confined to the pot on the stove.

E23 removes the pot from the stove with Ladder 2 establishing ventilation. The fire did not extend beyond the pot. Damage is confined to the pot, the food, with minimal smoke damage in the kitchen area. The homeowner, Ms. Sally Jones, reports that she was notified of the fire by the smoke detector.

The value of the property is set at $185,000 and contents at $47,000. There is no loss as a result of the fire.

The incident was controlled at 1530 and the units cleared at 1620. There was no mutual aid received nor were there any injuries. The incident number assigned was 9700181. There were no exposures.

The shift on duty was C Platoon with a one-alarm assignment. The District was #112.

The FDID is TR100 and the officer in charge was Captain Joe Officer from Battalion 2.
### Incident Type
- Check this box to indicate the address for this incident is provided on the Wildland Fire Module in Section B, “Alternative Location Specification.” Use only for wildland fires.

### Additional Action Taken
- [ ] Auto. aid given
- [ ] Mutual aid given
- [ ] Other aid given

### Completed Modules
- [ ] Fire–2
- [ ] Structure Fire–3
- [ ] Civilian Fire Cas.–4
- [ ] Fire Service Cas.–5
- [ ] EMS–6
- [ ] HazMat–7
- [ ] Wildland Fire–8
- [ ] Apparatus–9
- [ ] Personnel–10
- [ ] Arson–11

### EPIC 5.0 Self-Study Program

#### Auxiliary Location

- [ ] Street address
- [ ] Intersection
- [ ] In front of
- [ ] Rear of
- [ ] Adjacent to
- [ ] US National Grid

#### Primary Action Taken

- [ ] Check boxes if dates are the same as Alarm Date.

#### Last Unit Cleared

- [ ] Check box if resource counts include aid received resources.

#### Arrest

- [ ] Check box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B, “Alternative Location Specification.” Use only for wildland fires.
### K1 Person/Entity Involved

- **Local Option**
- **Business Name (if applicable)**
- **Area Code**
- **Phone Number**

- **Check this box if same address as incident Location (Section B). Then skip the three duplicate address lines.**

- **Mr., Ms., Mrs.**
- **First Name**
- **MI**
- **Last Name**
- **Suffix**

- **Number**
- **Prefix**
- **Street or Highway**
- **Street Type**
- **Suffix**

- **Post Office Box**
- **Apt./Suite/Room**
- **City**

- **State**
- **ZIP Code**

- **More people involved? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.**

### K2 Owner

- **Local Option**
- **Business Name (if applicable)**
- **Area Code**
- **Phone Number**

- **Check this box if same address as incident Location (Section B). Then skip the three duplicate address lines.**

- **Mr., Ms., Mrs.**
- **First Name**
- **MI**
- **Last Name**
- **Suffix**

- **Number**
- **Prefix**
- **Street or Highway**
- **Street Type**
- **Suffix**

- **Post Office Box**
- **Apt./Suite/Room**
- **City**

- **State**
- **ZIP Code**

### L Remarks:

- **Local Option**

---

### Fire Module Required?

**Check the box that applies and then complete the Fire Module based on Incident Type, as follows:**

- **Buildings 111**
- **Special structure 112**
- **Confined 113–118**
- **Mobile property 120–123**
- **Vehicle 130–138**
- **Vegetation 140–143**
- **Outside rubbish fire 150–155**
- **Special outside fire 160**
- **Special outside fire 161–163**
- **Crop fire 170–173**

**ITEMS WITH A ★ MUST ALWAYS BE COMPLETED!**

### M Authorization

- **Check box if same as Officer in charge**
- **Officer in charge ID**
- **Signature**
- **Position or rank**
- **Assignment**
- **Month**
- **Day**
- **Year**

- **Member making report ID**
- **Signature**
- **Position or rank**
- **Assignment**
- **Month**
- **Day**
- **Year**

---

1-19
### Example—Food on Stove

#### Location Type
- **Street address**: Main
- **Intersection**: 112
- **Rear of**: Mill City
- **Adjoining to**: None
- **US National Grid**: None

#### Incident Type
- **Type**: Food on Stove
  - **Primary Action Taken**: Extinguish Fire
  - **Additional Action Taken**: Ventilate area

#### Dates and Times
- **Date**: Midnight, 0000
- **Alarm**: 1/1/3
- **Arrival**: 1/5/1, 8
- **Controlled**: 1/5/3
- **Last Unit Cleared**: 1/6/2

#### Resources
- **Suppression**: 0.0, 0.1, 0.2
- **EMS**: 0.0, 0.3, 0.0

#### Hazardous Materials Release
- **H1 Casuality**: None
- **H2 Detector**: Required for confirmed fires
- **H3 Hazardous Materials Release**: None

#### Mixed Use
- **Property**: None
- **Not mixed**: None

#### Property Use
- **Church, place of worship**: 341
- **Restaurant or cafeteria**: 361
- **Bar/tavern or nightclub**: 419
- **Elementary school, kindergarten**: 429
- **High school, junior high**: 449
- **College, adult education**: 459
- **Nursing home**: 464
- **Hospital**: 519

#### Outside
- **Playground or park**: 936
- **Crops or orchard**: 938
- **Forest (timberland)**: 946
- **Outdoor storage area**: 951
- **Dumps or sanitary landfill**: 960
- **Open land or field**: 961

#### Mixed Use
- **Property Use Description**: None
- **Code**: None

---

**NFIRS 5.0 Self-Study Program**

1-20
**K1 Person/Entity Involved**

Local Option

<table>
<thead>
<tr>
<th>Business Name (if applicable)</th>
<th>Area Code</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Sally Jones</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mr., Ms., Mrs. | First Name | MI | Last Name | Suffix |
|--------------|------------|----|-----------|-------|

Number | Prefix | Street or Highway | Street Type | Suffix |
|-------|--------|-------------------|-------------|-------|

Post Office Box | Apt./Suite/Room | City |
|----------------|-----------------|-----|

More people involved? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.

**K2 Owner**

Local Option

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Mr., Ms., Mrs. | First Name | MI | Last Name | Suffix |
|--------------|------------|----|-----------|-------|

Number | Prefix | Street or Highway | Street Type | Suffix |
|-------|--------|-------------------|-------------|-------|

Post Office Box | Apt./Suite/Room | City |
|----------------|-----------------|-----|

More people involved? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.

**Remarks:**

Incident was confined to the pot on the stove, smoke detector activated, no losses.

**Fire Module Required?**

Check the box that applies and then complete the Fire Module based on Incident Type, as follows:

- **Buildings 111** Complete Fire & Structure Modules
- **Special structure 112** Complete Fire Module & Section I, Structure Module
- **Confined 113–118** Basic Module Only
- **Mobile property 120–123** Complete Fire Module
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**More remarks? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.**

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<tbody>
<tr>
<td>Joe Officer</td>
<td></td>
<td>Captain</td>
<td>Batt. 2</td>
<td>0 5</td>
<td>2 3</td>
<td>1 9 9 9</td>
</tr>
</tbody>
</table>

Member making report ID | Signature | Position or rank | Assignment | Month | Day | Year |
|------------------------|-----------|------------------|------------|-------|-----|------|

**ITEMS WITH A ★ MUST ALWAYS BE COMPLETED!**
Exercise Scenario 1-2: Cary Street House Fire

Directions: Read the call information in the exercise below. Use the information provided to complete the entire Basic Module form. Compare your work to the answers provided in Appendix A. If your answers are different from the ones provided, read over the Basic Module again.

The Alberta Fire Department (FDID 92188) received a call for a reported house fire at 5 East Cary Street, Brunswick, Virginia 23351 on May 1, 2002. Engine 1, Engine 2, and Truck 1 were dispatched at 1253 hours and arrived on location at 1305. Each piece of apparatus was staffed with 4 firefighters and A shift was on duty. The dispatcher assigned the incident (#5432). The owner of the single-family dwelling, Mrs. Christy Gordon, said that she was warming her lunch on the stove when the grease from the pan began to burn. She was alerted when the smoke detector activated. The kitchen filled with smoke. She called 9-1-1. The firefighters ventilated the kitchen. There was no loss to property or contents. The last unit cleared the scene at 1340 hours. FF1 Adam C. Wallner, Badge No. 224, completed the report after returning to Station No. 2. Captain Tonya Gordon, Badge No. 105, was the officer in charge. The incident was in Census Tract 501.10, District A12.
### Incidents

<table>
<thead>
<tr>
<th>Incident Type</th>
<th>Special Studies</th>
<th>Shifts and Alarms</th>
<th>Exposure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

### Additional Action Taken
- Additional Action Taken (1): 931
- Additional Action Taken (2): 919
- Additional Action Taken (3): 807

### Estimated Dollar Losses and Values
- Total Estimated Dollar Losses and Values: $96,100

### Dates and Times
- Month: 04
- Day: 15
- Year: 2023
- Hour: 08
- Min: 30

### Completed Modules
- Module in Section B: 931
- Module in Section C: 919
- Module in Section D: 807

### Casualties
- Deaths: 5
- Injuries: 10

### Hazardous Materials Release
- None

### Occupancy Use
- Property Use: None
  - None

### Additional Information
- Property Use Description: None
  - None

### Auxilary Information
- Property Use: None
  - None

### General Information
- Incident Date: 04/15/2023
- Module: 931
- Station: 919
- Incident Number: 807
- Location: Other street
- Phone: 911

### Additional Details
- Property Use: None
  - None

### Summary
- Property Use: None
  - None
### K1 Person/Entity Involved

<table>
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☐ Check this box if same address as incident Location (Section B). Then skip the three duplicate address lines.

Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or Highway Street Type Suffix

Post Office Box Apt./Suite/Room City

☐ More people involved? Check this box and attach Supplemental Forms (NFIRS–1S) as necessary.

### K2 Owner

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Mr., Ms., Mrs. First Name MI Last Name Suffix

Number Prefix Street or Highway Street Type Suffix

Post Office Box Apt./Suite/Room City

State ZIP Code

### L Remarks:

Local Option

### Fire Module Required?

Check the box that applies and then complete the Fire Module based on Incident Type, as follows:

- **Buildings 111**
  - Complete Fire & Structure Modules
- **Special structure 112**
  - Complete Fire Module & Section I, Structure Module Basic Module Only
- **Confined 113–118**
  - Complete Fire Module
- **Mobile property 120–123**
  - Complete Fire Module
- **Vehicle 130–138**
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- **Special outside fire 161–163**
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- **Crop fire 170–173**
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